

CORPORATE NUMBER CHANGE REQUEST FORM

Please fill out complete both pages of this form and read all terms and conditions before signing. Please ensure that all information supplied is correct.

Incorrect information may cause delay in the processing of your application. Depending on the complexity of your application, processing times will vary.

On completion, this form should be scanned and emailed to (Telstra team to complete):

Customer Details

**Your Business**

In this Application Form, references to "you" refer to the Company listed here and references to "we", "us" and "our" refer to Telstra Corporation Limited Information

Company Name \_\_\_\_\_

Trading / Business Name \_\_\_\_\_

ACN / ABN / ABRN \_\_\_\_\_

Billing Address \_\_\_\_\_

**Authorised Representative Details**

Only authorised representatives of the Company may request this number change. In this Application Form, references to "I" refer to the authorised representative. Please ensure that you provide a contact number and email address that the authorised representative can be contacted on after the change has taken place

I am the Authorised Representative of this account

Full Name \_\_\_\_\_

DOB \_\_\_\_\_

Contact Number \_\_\_\_\_

Email address \_\_\_\_\_

Service/s to be Changed to new number

Corporate Mobile Account number: \_\_\_\_\_

Remember to review your list of services before completing this Application Form to ensure you include all relevant services.

A full list of your service numbers can be found on your latest Telstra bill

User Name	Current service number	New Sim number (if required)	New Service Number* (Telstra use only)

For additional services, please attach a spreadsheet

**YOUR APPLICATION**

**Terms and Conditions**

By submitting this Application Form, you are applying to transfer each current service number listed above to a new service number.

You acknowledge and agree that if this Application Form is accepted by us:

**Terms and Conditions**

Please ensure you read all Terms and Conditions before signing

**Our Customer Terms** means the Standard Form of Agreement formulated by us for the purposes of Part 23 of the Telecommunications Act 1997 (Cth), as amended by us from time to time. You may view Our Customer Terms at <http://www.telstra.com.au/customerterms/> or obtain a copy from us. **Privacy Statement** means Telstra's Privacy Statement, as amended by us from time to time, and which is available at <http://www.telstra.com.au/privacy> or by calling us on 1800 039 059.

- (a) we will transfer each current service number listed above to a new service number (as nominated by us unless we agree otherwise with you);
- (b) your mobile services will continue to be supplied to you on the applicable terms and conditions set out in your customer agreement with us (if applicable) and Our Customer Terms;
- (c) each mobile service that is transferred to a new service number will be transferred with all existing products and value added services (if any) that have been connected to that service and all existing service options (if any) that have been selected by you prior to the transfer date. You may only change or cancel any such products and services in accordance with the terms of your customer agreement with us (if applicable) and Our Customer Terms;
- (d) without limiting paragraph (c) above, if a transferred mobile service is subject to a minimum contract term, that minimum contract term and all applicable early termination fees will continue to apply;
- (e) you may select any available new service number. If you select a premium number, all additional charges set out or referenced in Our Customer Terms will be payable by you (unless we agree otherwise in writing);
- (f) we do not guarantee that all MessageBank recordings connected to a current service number will be transferred to the applicable new service number;
- (g) you will be liable for all debts incurred on the new mobile service number(s) listed above from the date of the number change;
- (h) you will not seek to recover loss that you have suffered or may suffer (either directly or indirectly) as a result of the transfer; and
- (i) for each number change that is processed, there is a \$33 (inc GST) charge that will be applied to your Telstra account;
- (j) we may collect, use and disclose information about you (and your related bodies corporate) (including for marketing purposes) in accordance with our Privacy Statement.

For services that are being moved to another account under the **CH**ange of **OWN**ership (**CHOWN**) process, you understand that the number change process **MUST** occur prior to the CHOWN process.

By signing this Application Form, I warrant that I have the authority to make this application on behalf of the Company named above.

Name	
Position	
Date	
Signature	